

# CLEAR LAKE BANK AND TRUST COMPANY

## Sponsorship/Donation Request Form



*Our sponsorship/donation committee meets monthly. Requests must be made a minimum of 6 weeks prior to your event. We will contact you if your request has been approved. We wish your fund raising efforts the very best!*

Name of your organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person/title \_\_\_\_\_

Phone \_\_\_\_\_ E-mail address \_\_\_\_\_

Purpose of organization & fundraising objective: \_\_\_\_\_

\_\_\_\_\_

Amount of request \_\_\_\_\_ Fund raising project goal \_\_\_\_\_

Date of this request \_\_\_\_\_ Date funds needed \_\_\_\_\_

Has CLB&T previously supported your organization? \_\_\_\_\_

IRS tax designation \_\_\_\_\_ Annual budget \_\_\_\_\_

How much of total budget is obtained through fund raising? \_\_\_\_\_

What percentage of dollars raised goes to overhead expenses? \_\_\_\_\_

Does your project/organization support low to moderate income populations? Please describe: \_\_\_\_\_

Is this an annual event/fund raising project? \_\_\_\_\_

Number of fund raising projects per year by your organization (please list): \_\_\_\_\_

Do members of your organization patronize our business? Who? \_\_\_\_\_

Are employees of our business involved in your organization? Who? \_\_\_\_\_

Will the bank receive recognition for donating this gift? If so, please describe: \_\_\_\_\_

**Please return to any of our Clear Lake Bank & Trust offices:**

322 Main Avenue, Clear Lake IA 50428

325 State Street, Garner, IA 50438

425 Tiffany Drive or 100 East State Street, Mason City, IA 50401

----- For internal use only -----  
Date reviewed: \_\_\_\_\_ Committee assigned: \_\_\_\_\_ Donations \_\_\_\_\_ Marketing \_\_\_\_\_ Branch \_\_\_\_\_

Amount approved: \_\_\_\_\_ Disapproved/reason: \_\_\_\_\_